



Request for Quotation Document (National)

For Procurement of Goods

Package Name: Procurement of Chemicals & Reagent for
Common Equipments

Package Numéro: G17

[Request for Quotation Method]

**Department of Biochemistry & Molecular Biology,
University of Chittagong, Chittagong-4331.**

Department of Biochemistry & Molecular Biology
Office of the Sub-Project Manager
Higher Education Quality Enhancement Project (HEQEP) CP#4023
University of Chittagong, Chittagong-4331

REQUEST FOR QUOTATION
For
Procurement of Chemicals & Reagent for Common Equipments
Package Number: G17

RFQ No: 36(136)HEQEP-CP#4023/BMBCU/Chemical_Comm_equipment/G-17_2018

Date:20/11/2018

To

1. The Department of Biochemistry and Molecular Biology, University of Chittagong has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned on or before **27/11/2018** and **12:00 PM**. The envelope containing the Quotation must be clearly marked "Quotation for **Procurement of Chemicals & Reagent for Common Equipments** and **DO NOT OPEN** before **27/11/2018** and **12:30 PM** Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 7** above and all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **30** days from the closing date of the Quotation.

10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number** and **Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed **within 30 (Thirty) days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **3 (Three) days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Signature of the official requesting Quotation

Dwaipayan Sikdar, Ph.D
Professor & ISM (HEQEP, CP# 4023)
Department of Biochemistry & Molecular Biology
University of Chittagong,
Chittagong- 4331, Bangladesh.
Address: 3rd floor, Room No. 323, HEQEP office
Department of Biochemistry and Molecular Biology,
University of Chittagong, Chittagong, Bangladesh
Phone: 01715542550
E-mail: sikdardw@yahoo.com

Distribution:

1. University Website
2. Director, Planning & Development Department, Chittagong University
3. Notice Board
4. Office File.

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: 36(136)HEQEP-CP#4023/BMBCU/Chemical_Comm_equipment/G-17_2018

Date: 20/11/2018

To
Dwaipayan Sikdar, PhD
Professor & ISM (HEQEP, CP# 4023)
Department of Biochemistry & Molecular Biology
University of Chittagong, Chittagong 4331, Bangladesh

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **Procurement of Chemicals & Reagent for Common Equipment**

The total Price of my/our Quotation is BDT (In words.....)

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

Price Schedule for Goods and Related Services

RFQ No: 36(136)HEQEP-CP#4023/BMBCU/Chemical_Comm_equipment/G-17_2018

Date: 20/11/2018

Sl No	Item no	Description of Items	Unit of Measurement	Quantity	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words	In figure In words	
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>
1	1	5,5'-Dithiobis(2-nitrobenzoic acid)	5G	1				
2	2	2,2'-Azino-bis(3-ethylbenzothiazoline-6-sulfonic acid) diammonium salt	5TAB	1				
3	3	5-Sulfosalicylic acid hydrate 95%	100G	1				
4	4	2,2-Diphenyl-1-picrylhydrazyl	1G	1				
5	5	Streptozocin	1G	1				
6	6	Streptokinase C	10KU	1				
7	7	Butylatedhydroxytoluene	500gm	1				
8	8	N-(1-Naphthyl) ethylene diamine dihydrochloride	5G	1				
9	9	Superoxide Dismutase from bovine erythrocytes	15KU	1				
10	10	2-Deoxy-D-ribose	5G	1				
11	11	Trichloroacetic acid	100G	1				
12	12	Acetic acid	2.5L	1				
13	13	(+)-Catechin hydrate	5G	1				
14	14	Caffeic acid	5G	1				
15	15	Quercetin	10G	1				
16	16	Potassium sodium tartrate tetrahydrate	500G	1				
17	17	Sulfuric acid	2.5L	1				
18	18	Potassium phosphate dibasic	500G	1				
19	19	L-Glutamic acid monosodium salt monohydrate	250G	1				
20	20	Copper(II) sulfate pentahydrate	100G	1				
21	21	Ammonium carbonate	100G	1				
22	22	Ammonium sulfate	100G	1				
23	23	Brilliant Blue G	25G	1				
24	24	D-(-)-Fructose	500kg	1				
25	25	D-(+)-Glucose	500kg	1				
26	26	Lactose	500gm	1				
27	27	Sodium chloride	500gm	1				
28	28	Skim Milk Powder	500G	1				

29	29	Starch, soluble	500G	1					
30	30	Triton™ X-100	1L	1					
31	31	Urea	500G	1					
32	32	Zinc chloride	100G	1					
33	33	Sodium phosphate monobasic	500gm	1					
34	34	Ammonium iron(II) sulfate hexahydrate	100G	1					
35	35	Citric acid	500G	1					
36	36	Diuron	100G	1					
37	37	2-Thiobarbituric acid	100G	1					
38	38	Agar	250G	1					
39	39	Tryptone (Pancreatic digest of casein)	250G	1					
40	40	Soya peptone/Soytone (enzymatic digest of soybean meal)	100g	1					
41	41	Chrome Azurol S	25G	1					
Total Amount for Supply of Goods and related services (inclusive of VAT and all applicable taxes; see Note 2 below)							In figure		
							In words		
Goods to be supplied to					[insert destination of Goods]				
Total Amount in Taka (in words)		[Enter the Total Amount as in Col.8 above for the delivery of Goods and related services].							
Delivery Offered		[insert weeks/days] from date of issuing the Purchase Order]							
Warranty Provided		[insert weeks/months from date of completion of the delivery; state none if not applicable]							

[Insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until dd/mm/yy[insert Quotation Validity date].

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

Note:

- Col. 1, 2, 3, 4, 5 and 9 to be filled in by the Procuring Entity and Col.6, 7& 8 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

Technical Specification of the Goods Required

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1	1	5,5'-Dithiobis(2-nitrobenzoic acid)	BioReagent, ≥98%, suitable for determination of sulfhydryl groups Synonym: 3-Carboxy-4-nitrophenyldisulfide, 6,6'-Dinitro-3,3'- dithiodibenzoic acid, Bis(3-carboxy-4-nitrophenyl) disulfide, DTNB, Ellman's Reagent Linear Formula: [-SC ₆ H ₃ (NO ₂)CO ₂ H] ₂ Molecular Weight: 396.35 CAS Number: 69-78-3	Mansion by the Bidder	Mansion by the Bidder
2	2	2,2'-Azino-bis(3-ethylbenzothiazolin e-6-sulfonic acid) diammonium salt	Tablet, 10 mg substrate per tablet Synonym: AzBTS-(NH ₄) ₂ , Diammonium 2,2'-azino-bis(3-ethylbenzothiazoline-6-sulfonate) Empirical Formula (Hill Notation): C ₁₈ H ₂₄ N ₆ O ₆ S ₄ Molecular Weight: 548.68 CAS Number: 30931-67-0	Mansion by the Bidder	Mansion by the Bidder
3	3	5-Sulfosalicylic acid hydrate 95%	Linear Formula: HO ₃ SC ₆ H ₃ -2-(OH)CO ₂ H•xH ₂ O Molecular Weight: 218.18 (anhydrous basis) CAS Number: 304851-84-1	Mansion by the Bidder	Mansion by the Bidder
4	4	2,2-Diphenyl-1-picrylhydrazyl	Synonym: 1,1-Diphenyl-2-picrylhydrazyl radical, 2,2-Diphenyl-1-(2,4,6-trinitrophenyl) hydrazyl, DPPH Empirical Formula (Hill Notation): C ₁₈ H ₁₂ N ₅ O ₆ Molecular Weight: 394.32 Storage temp. 2-8°C CAS Number: 1898-66-4	Mansion by the Bidder	Mansion by the Bidder
5	5	Streptozocin	≥75% α-anomer basis, ≥98% (HPLC) Synonym: N-(Methylnitrosocarbamoyl)-α-D-glucosamine, Streptozotocin Empirical Formula (Hill Notation): C ₈ H ₁₅ N ₃ O ₇ Molecular Weight: 265.22 Form: Powder Storage temp. -20°C CAS Number: 18883-66-4	Mansion by the Bidder	Mansion by the Bidder
6	6	Streptokinase C	From Streptococcus sp. lyophilized solid, ≥3,500 unit/mg solid Storage temp. -20°C	Mansion by the Bidder	Mansion by the Bidder
7	7	Butylatedhydroxytoluene	≥99%, FCC, FG Synonym: 2,6-Di-tert-butyl-4-methylphenol, 2,6-Di-tert-butyl- p-cresol, BHT, Butylatedhydroxytoluene, Butylhydroxytoluene, DBPC Linear Formula: [(CH ₃) ₃ C] ₂ C ₆ H ₂ (CH ₃)OH Molecular Weight: 220.35 CAS Number: 128-37-0	Mansion by the Bidder	Mansion by the Bidder
8	8	N-(1-Naphthyl) ethylenediaminedihydrochloride	ACS reagent, >98% Synonym: 2-(1-Naphthylamino) ethylamine dihydrochloride Linear Formula: C ₁₀ H ₇ NHCH ₂ CH ₂ NH ₂ • 2HCl Molecular Weight: 259.17 CAS Number: 1465-25-4	Mansion by the Bidder	Mansion by the Bidder

9	9	Superoxide Dismutase from bovine erythrocytes	BioReagent, $\geq 3,000$ units/mg protein, suitable for cell culture, lyophilized powder Synonym: SOD, Superoxide: superoxide oxidoreductase CAS Number: 9054-89-1	Mansion by the Bidder	Mansion by the Bidder
10	10	2-Deoxy-D-ribose	97%, Synonym: 2-Deoxy-D-arabinose, 2-Deoxy-D-erythropentose, Thyminose CAS Number: 533-67-5 Empirical Formula (Hill Notation): C ₅ H ₁₀ O ₄ Molecular Weight: 134.13	Mansion by the Bidder	Mansion by the Bidder
11	11	Trichloroacetic acid	ACS reagent, $\geq 99.0\%$ Synonym: TCA CAS Number: 76-03-9 Linear Formula: Cl ₃ CCOOH Molecular Weight: 163.39 Storage temp. 2-8°C	Mansion by the Bidder	Mansion by the Bidder
12	12	Acetic acid	Puriss. p.a., ACS Reagent, Reag. ISO, Reag. Ph. Eur., $\geq 99.8\%$ Glacial acetic acid CAS Number: 64-19-7 Linear Formula: CH ₃ CO ₂ H Molar Mass: 60.05 g/mol	Mansion by the Bidder	Mansion by the Bidder
13	13	(+)-Catechin hydrate	$\geq 98\%$ (HPLC), powder CAS Number: 225937-10-0 Empirical Formula (Hill Notation): C ₁₅ H ₁₄ O ₆ • xH ₂ O Molecular Weight: 290.27 (anhydrous basis) storage temp. 2-8°C	Mansion by the Bidder	Mansion by the Bidder
14	14	Caffeic acid	$\geq 98.0\%$ (HPLC) CAS Number: 331-39-5 Linear Formula: (HO) ₂ C ₆ H ₃ CH=CHCO ₂ H Molecular Weight: 180.16	Mansion by the Bidder	Mansion by the Bidder
15	15	Quercetin	$\geq 95\%$ (HPLC), solid Synonym: 2-(3,4-Dihydroxyphenyl)-3,5,7-trihydroxy-4H-1- benzopyran-4-one, 3,3',4',5,6-Pentahydroxyflavone CAS Number: 117-39-5 Empirical Formula (Hill Notation): C ₁₅ H ₁₀ O ₇ Molecular Weight: 302.24 Storage temp. room temp	Mansion by the Bidder	Mansion by the Bidder
16	16	Potassium sodium tartrate tetrahydrate	ACS reagent, 99% Synonym: L(+)-Tartaric acid potassium Sodium salt, Rochelle salt, Seignette salt CAS Number: 6381-59-5 Linear Formula: KOCOCH(OH)CH(OH)COONa • 4H ₂ O Molecular Weight: 282.22	Mansion by the Bidder	Mansion by the Bidder
17	17	Sulfuric acid	about 98% EMPLURA Grade LR Hill Formula: H ₂ O ₄ S Chemical formula: H ₂ SO ₄ CAS number: 7664-93-9 Solubility: (20 °C) soluble, (caution ! development of heat) Melting point: -20 °C Molar mass: 98.08 g/mol Density: 1.84 g/cm ³ (20 °C) pH value: 0.3 (49 g/l, H ₂ O, 25 °C) Boiling point: 335 °C Vapor pressure: 0.0001 hPa (20 °C)	Mansion by the Bidder	Mansion by the Bidder

18	18	Potassium phosphate dibasic	reagent grade, ≥98.0% Synonym: Dipotassiumhydrogenphosphate, Dipotassium phosphate, sec.-Potassiumphosphate CAS Number7758-11-4 Linear FormulaK ₂ HPO ₄ Molecular Weight174.18	Mansion by the Bidder	Mansion by the Bidder
19	19	L-Glutamic acid monosodium salt monohydrate	≥98.0% (NT) CAS Number: 6106-04-3 Linear Formula: NaOOCCH ₂ CH ₂ CH(NH ₂)COOH • H ₂ O Molecular Weight: 187.13	Mansion by the Bidder	Mansion by the Bidder
20	20	Copper(II) sulfate pentahydrate	ACS reagent, ≥98.0% CAS Number: 7758-99-8 Linear Formula: CuSO ₄ • 5H ₂ O Molecular Weight 249.69	Mansion by the Bidder	Mansion by the Bidder
21	21	Ammonium Carbonate	ACS reagent, ≥30.0% NH ₃ basis CAS Number:506-87-6 Linear Formula: (NH ₄) ₂ CO ₃ Molecular Weight: 96.09	Mansion by the Bidder	Mansion by the Bidder
22	22	Ammonium sulfate	For molecular biology, ≥99.0% CAS Number: 7783-20-2 Linear Formula: (NH ₄) ₂ SO ₄ Molecular Weight: 132.14	Mansion by the Bidder	Mansion by the Bidder
23	23	Brilliant Blue G	250, for microscopy Synonym: Coomassie Brilliant Blue G CAS Number: 6104-58-1 Empirical Formula (Hill Notation): C ₄₇ H ₄₈ N ₃ NaO ₇ S ₂ Molecular Weight: 854.02	Mansion by the Bidder	Mansion by the Bidder
24	24	D-(-)-Fructose	≥99% Synonym: D-Levulose, Fruit sugar CAS Number: 57-48-7 Empirical Formula: (Hill Notation) C ₆ H ₁₂ O ₆ Molecular Weight 180.16	Mansion by the Bidder	Mansion by the Bidder
25	25	D-(+)-Glucose	≥99.5% (GC) Synony: Dextrose CAS Number: 50-99-7 Empirical Formula (Hill Notation): C ₆ H ₁₂ O ₆ Molecular Weight: 180.16	Mansion by the Bidder	Mansion by the Bidder
26	26	Lactose	Tested according to Ph.Eur. Synonym: Lactosum CAS Number: 63-42-3 Empirical Formula: (Hill Notation) C ₁₂ H ₂₂ O ₁₁ Molecular Weight: 342.30	Mansion by the Bidder	Mansion by the Bidder
27	27	Sodium chloride	Redi-Dri™, anhydrous, free-flowing, ACS reagent, ≥99% Synonym: Halite CAS Number:7647-14-5 Linear Formula: NaCl Molecular Weight:58.44	Mansion by the Bidder	Mansion by the Bidder
28	28	Skim Milk Powder	For microbiology Synonym: Milk powder fat-free	Mansion by the Bidder	Mansion by the Bidder
29	29	Starch, soluble	ACS reagent CAS Number: 9005-84-9 Empirical Formula (Hill Notation): C ₁₂ H ₂₂ O ₁₁ Molecular Weight: 342.30	Mansion by the Bidder	Mansion by the Bidder

30	30	Triton™ X-100	Laboratory grade Synonym: 4-(1,1,3,3-Tetramethylbutyl)phenyl-polyethylene glycol, t-Octylphenoxy polyethoxy ethanol, Polyethylene glycol tert-octylphenyl ether CAS Number: 9002-93-1 Linear Formula: t-Oct-C ₆ H ₄ -(OCH ₂ CH ₂) _x OH, x= 9-10	Mansion by the Bidder	Mansion by the Bidder
31	31	Urea	powder, BioReagent, for molecular biology, suitable for cell culture Synonym: Carbamide, Carbonyldiamide CAS Number: 57-13-6 Linear Formula: NH ₂ CONH ₂ Molecular Weight: 60.06	Mansion by the Bidder	Mansion by the Bidder
32	32	Zinc chloride	anhydrous, free-flowing, Redi-Dri™, ACS reagent, ≥97% Synonym: Dichlorozinc CAS Number: 7646-85-7 Linear Formula: ZnCl ₂ Molecular Weight: 136.30	Mansion by the Bidder	Mansion by the Bidder
33	33	Sodium phosphate monobasic	≥99.0% Synonym: Monosodium dihydrogen orthophosphate, Monosodium phosphate, Sodium dihydrogen phosphate CAS Number: 7558-80-7 Linear Formula: NaH ₂ PO ₄ Molecular Weight: 119.98	Mansion by the Bidder	Mansion by the Bidder
34	34	Ammonium iron(II) sulfate hexahydrate	ACS reagent, 99% Synonym: Ammonium ferrous sulfate hexahydrate, Ammonium iron(II) sulfate, Mohr's salt CAS Number: 7783-85-9 Linear Formula: (NH ₄) ₂ Fe(SO ₄) ₂ · 6H ₂ O Molecular Weight: 392.14	Mansion by the Bidder	Mansion by the Bidder
35	35	Citric acid	ACS reagent, ≥99.5% CAS Number: 77-92-9 Linear Formula; HOC(COOH)(CH ₂ COOH) ₂ Molecular Weight: 192.12	Mansion by the Bidder	Mansion by the Bidder
36	36	Diuron	≥98% Synonym: 3-(3,4-Dichlorophenyl)-1,1-dimethylurea CAS Number: 330-54-1, Empirical Formula: (Hill Notation) C ₉ H ₁₀ Cl ₂ N ₂ O Molecular Weight: 233.09	Mansion by the Bidder	Mansion by the Bidder
37	37	2-Thiobarbituric acid	≥98% Synonym: 4,6-Dihydroxy-2-mercaptopyrimidine, 4,6- Dihydroxypyrimidine-2-thiol, TBA CAS Number: 504-17-6 Empirical Formula (Hill Notation): C ₄ H ₄ N ₂ O ₂ S Molecular Weight: 144.15	Mansion by the Bidder	Mansion by the Bidder
38	38	Agar	Related Categories: Agars, Base Ingredients for Media, Microbiology Grade: for microbiology Form : powder Ign. Residue: ≤6% Loss: ≤20% loss on drying pH: 5-8 (50 °c, 1.5% in h ₂ o, 100 °c/15 min.) Transition temp: gel point ~35 °c (1.5% solution) Gel strength: >300 g/cm ² (1.5% gel)	Mansion by the Bidder	Mansion by the Bidder

39	39	Tryptone (Pancreatic digest of casein)	Related Categories: Base Ingredients for Media, Broth / Media, Core Bioreagents, Life Science Reagents for Cloning, Media Components Quality: Microbiologically tested. Nitrogen analysis: 11.0-16.0% total	Mansion by the Bidder	Mansion by the Bidder
40	40	Soya peptone/Soytone (enzymatic digest of soybean meal)	Related Categories: Base Ingredients for Media, Microbiology, Protein Sources (Peptones & Extracts), Protein Sources A to Z Grade: for microbiology Impurities: ≥8% total nitrogen (N) Ign. Residue: <22% Loss: ≤6% loss on drying pH: 7.1±0.5 (2% in H ₂ O) Solubility: H ₂ O: 2%, clear, yellow to brownish-yellow	Mansion by the Bidder	Mansion by the Bidder
41	41	Chrome Azurol S	Related Categories: C, Cell Biology, Hematology and Histology, Stains & Dyes, A to Z, Stains and Dye. InChI Key: FUIZKNBTOOKONL-NDOZRWCBSA-K Form: powder Composition: Dye content, 50% Absorption: extinction/424-436 nm, H ₂ O ≥9000λmax: 458 nm	Mansion by the Bidder	Mansion by the Bidder

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the Goods be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.
3. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature / brochures for the listed items.

Department of Biochemistry and Molecular Biology
Office of the Sub-Project Manager
 Higher Education Quality Enhancement Project (HEQEP) CP#4023
 University of Chittagong, Chittagong-4331

PURCHASE ORDER FOR THE SUPPLY OF GOODS

[Insert name of the supplies in brief]

Purchase Order No. _____

Date: dd/mm/yy

RFQ No: 36(136)HEQEP-CP#4023/BMBCU/ Chemical_Comm_equipment/G-17_2018	Date: 20/11/2018
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value: TK. [insert Contract Price]
Delivery: As per Terms and Conditions	

The Purchaser has accepted your Quotation dated [insert date] for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

ORDER ITEMS
Attached Certified photocopy of approved Priced Schedule for Goods and related services Attached Certified photocopy of approved Technical Specification of the Goods Required Attached Certified photocopy of Terms and Conditions
For the Purchaser:
Signature of the Procuring Entity with name and Designation
Date

Attachments: As stated above

Terms and Conditions

For

Supply of Goods and Payment

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects **within 30 (Thirty) days** of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT.....[In words.....]
12. The Procuring Entity shall take a pay order from the Supplier, at the rate of five (5%) percent of the contract price as security Deposit and kept it until at least three (3) months from the date of bill payment.
13. The minimum Warranty Period of the Supplies shall be 1 year starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14. The pay order shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.

16. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
18. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. Fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - b. In the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - c. Fails to perform any other obligation(s) under the Contract.
22. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>Signature of the Procuring Entity with name and Designation</p>	<p>For the Supplier:</p> <p>Signature of the Supplier with name Designation</p>
<p>Date</p>	<p>Date</p>