



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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সূত্র / Ref. :

তারিখ / Date :

Memo. No.AS-3183/
 Mr. Md. Atiqul Islam
 Associate Professor
 Institute of Fine Arts
 University of Chittagong
 Chittagong, Bangladesh.

/Genl.

Dated: -08-2025

Sub: Grant of Study Leave & Release Order.

Dear sir,

With reference to your application dated 13-07-2025 on the above mentioned subject, I am directed to inform you that you have been granted Study Leave on full average pay for **1(one) year**, with effect from **17-08-2025** for your study towards Senior Scholar "School of Art Education and Management" Program at the "Central Academy of Fine Arts", **China** and that you have been released from the University with effect from **17-08-2025** for the purpose.

Further, I am directed to inform you that in pursuance of the authority delegated from the Office of the Hon'ble Prime Minister Government, of the People's Republic of Bangladesh vide Memo.No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to **China** for the purpose.

Further, I am directed to inform you that 10(ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount so deposited will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed study in **China**.

In this regard, I would request you to return from abroad and join your duties at this University along with proper documents within **16/08/2026**.

Yours sincerely

Sd/-

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong.

Dated: -08-2025

Memo. No.AS-3183/ ৭১১৭ /Genl

Copy forwarded for information & necessary action to: -

1. The Director, Institute of Fine Arts, C.U.
2. The Inspector of Colleges, C.U.
3. Director, Institutional Quality Assurance Cell (IQAC), C.U.
4. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, 10 % of Monthly Basic Pay of Mr. Md. Atiqul Islam, Associate Professor, Institute of Fine Arts, C.U. to be drawn during the period of his Study Leave.
5. The Librarian, C.U.
6. The Controller of Examinations, C.U.
7. The Chief Medical Officer, C.U.
8. The Chief Engineer, C.U.
9. The Director, P&D, C.U.
10. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
11. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
12. The Deputy Registrar, TUPF, Registrar's Office, C.U.
13. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
14. The Deputy Registrar, VC Office, C.U.
15. The Director, ICT Cell, C.U. (Requested to Upload on the CU Website).
16. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
17. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretaria, Dhaka.
18. Master Copy.

Shosevic
 12-8-25
(Md. Delwar Hossain)

Deputy Registrar (Higher Studies)
 Registrar Office
 University of Chittagong.