



রেজিস্ট্রার অফিস  
OFFICE OF THE REGISTRAR  
UNIVERSITY OF CHITTAGONG  
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ  
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Memo.No-Su-Sha-6125/ /Genl.

16.09.2025

In pursuance of the order issued by the Office of the Hon'ble Prime Minister, Government of the People's Republic of Bangladesh vide memo No. 03.069.025.06.00.003.2011-144(500), Date: 19/6/2011 delegating authority to the Vice-Chancellors of the Universities, **Mrs. Sangita Rani Basu, Lecturer, Department of Electrical and Electronic Engineering**, University of Chittagong, Bangladesh has been permitted to go to India for a period of 16 days from 26.9.2025 to 11.10.2025 for personal visit. She has been granted earned leave for 05 days from 05.10.2025 to 09.10.2025 affixing vacation of the University for Durga puja from 26.09.2025 to 4.10.2025 & weekly holiday for 10<sup>th</sup> & 11<sup>th</sup> October-2025. She is allowed to stay there during the period mentioned above.

The University of Chittagong and the Government of the People's Republic of Bangladesh will have no financial responsibilities for the tour.

By Order-

Sd/-

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong.

PABX -02334460765-74.79-91

Memo.No-Su-Sha- 6125/ **10818** /(9) Genl.

Date: 16.09.2025

**Copy forwarded for information & necessary action to:-**

1. **Mrs. Sangita Rani Basu, Lecturer, Department of Electrical and Electronic Engineering**, University of Chittagong. Her attention is drawn to this office circular No.G- 83(11)/6912 (150) Date 22.9.2007.
2. The Secretary, President's Secretariat, Govt of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Education, Govt of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. The Secretary, Ministry of Foreign Affairs, Govt of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
5. The Secretary, Ministry of Home Affairs, Govt of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
6. The Chairman, Department of Electrical and Electronic Engineering , C.U.
7. The Dean, Faculty of Engineering, C.U.
8. The Director, ICT cell, C.U. He is requested to upload this letter in the C.U. Website.
9. The Deputy Registrar (Council Section), Registrar's Office, C.U. for reporting to the Syndicate

*Saiful Islam*  
16.9.2025

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong.

Cell:01762501312.