



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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সূত্র / Ref. :

তারিখ / Date :

Memo. No.AS-3090/

/Genl.

Dated: -10-2025

Mr. Asadujjaman
Assistant Professor
Department of Philosophy
University of Chittagong
Bangladesh.

Sub: - Extension of Study Leave.

Dear Sir,

With reference to your application dated 29-07-2025 on the above mentioned subject and in continuation of this Office Letter No: AS-3090/5788/Genl. dated 30-07-2024, I am directed to inform you that you have been granted Extension of Study Leave on full average pay for 01 (one) year with effect from 20-07-2025 (3rd year) for completion of your study towards Ph.D. Programme at the Jadavpur University, India.

Further, I am directed to inform you that, 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

In this regard, I would request you to apply along with the consents of the Surety Holders who signed in the Surety Bond at the time of your going on Study Leave 03 (three) months before expiry of the above leave, in case you need extension of your leave, that will depend upon Satisfactory Progress Report from your Course Supervisor, Opinion of the Departmental (CU) Planning Committee OR to return from abroad and join your duties at this University within 19-07-2026.

Yours sincerely

M. Islam
27-10-2025

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)
University of Chittagong.

Memo. No.AS-3090/127414

/Genl.

Dated: -10-2025

Copy forwarded for information and necessary action to:

1. The Chairman, Department of Philosophy, C.U.
2. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, 10% of Monthly Basic Pay of Mr. Asadujjaman, Assistant Professor, Department of Philosophy, C.U, to be drawn during the period of his Study Leave.
3. The Deputy Registrar, Teacher's Cell, Registrar's Office, C.U.
4. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
5. Master Copy.

Chowdhury Amir Mohammed Musa
27-10-2025
(Chowdhury Amir Mohammed Musa)
Deputy Comptroller of Exam's (Higher Studies)
Registrar Office
University of Chittagong.