



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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স্ম/Ref: No.AS-1505/

/Genl.

তারিখ / Date: Dated: 28-10-2025

Dr. Mohammad Muslem Uddin
Professor
Department of Oceanography
University of Chittagong
Chattogram, Bangladesh.

Sub: Grant of Study Leave and Release Order.

Dear Madam,

With reference to your application dated 05-10-2025 on the above mentioned subject, I am directed to inform you that you have been granted Study Leave on full average pay for 32(Thirty two) days, with effect from 17-11-2025 to 18-12-2025 with permission to prefix Duty Leave from 02-11-2025 to 16-11-2025 15(Fifteen) Days total 47 (forty Seven) days for your Post Doctoral Research & Participate in First BIMReN Regional Conference alongside the MECOS4 International Symposium 2025, inception workshops and review meetings across India, Sri Lanka and Bangladesh and that you have been released from the University with effect from 02-11-2025 for the purpose.

Further I am directed to inform you that in pursuance of the authority delegated from the office of the Hon'ble Prime Minister Government of the People's Republic of Bangladesh vide Memo. No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to India for the purpose.

Further, I am directed to inform you that 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed study in India.

Further, I am directed to request you to submit a written report on your above research at the time of your joining after return from abroad.

Yours sincerely
 Sd/-

(Professor Dr. Mohammed Saiful Islam)
Registrar (In-Charge)
University of Chittagong.
Dated: 28-10-2025

Memo. No.AS-1505/ 12746 /Genl.

Copy forwarded for information & necessary action to: -

1. The Chairman, Department of Oceanography, C.U.
2. The Inspector of Colleges, C.U.
3. Director, Institutional Quality Assurance Cell (IQAC), C.U.
4. Director, Information & Communication Technology Cell (ICT Cell), C.U. (With Request to upload on the CU website)
5. The Comptroller of Accounts (I/C), C.U. with a request to deposit in the Chittagong University Account, 10 % of Monthly Basic Pay of Dr. Mohammad Muslem Uddin, Professor, Department of Oceanography, C.U. to be drawn during the period of his Study Leave.
6. The Librarian, C.U.
7. The Chief Engineer, C.U.
8. The Controller of Examinations, C.U.
9. The Director, P&D, C.U.
10. The Chief Medical Officer, C.U.
11. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
12. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
13. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
14. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
15. The Deputy Registrar, VC Office, C.U.
16. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
17. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
18. Assistant Registrar, Higher Studies Section, C.U.
19. Master copy.


(Chowdhury Amir Mohammed Musa)
Deputy Controller of Examinations (Higher Studies)
Registrar Office
University of Chittagong.