



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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সূত্র / Ref :

Memo. No.AS-3099/4268

/Genl.

তারিখ / Date :

Dated: 27-11-2025

Mr. Rezaul Karim
 (Assistant Professor, Department of Communication and Journalism, CU. On SL)
 C/O: Jonathan Pettigrew, PhD
 Associate Professor and Director of Doctoral Studies
 Hugh Downs School of Human Communication
 Arizona State University
 Arizaona, USA.

Sub: - Extension of Study Leave.

Dear Sir,

With reference to your application dated 15-07-2025 on the above mentioned subject and in continuation of this Office Letter No: AS-3099/9859/Genl. dated 20-11-2024, I am directed to inform you that you have been granted Extension of Study Leave on full average pay for 01 (one) year with effect from 02-08-2025 for completion of your study towards Ph.D. Programme at the Arizona State University, USA.

Further, I am directed to inform you that 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount so deposited will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

In this regard, I would request you to apply along with the consents of the Surety Holders who signed in the Surety Bond at the time of your going on Study Leave 03 (three) months before expiry of the above leave, in case you need extension of your leave, that will depend upon Satisfactory Progress Report from your Course Supervisor, Opinion of the Departmental (CU) Planning Committee OR to return from abroad and join your duties at this University within 01-08-2026.

Yours sincerely

Sd/-

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong.

Memo. No.AS-3099/4268

/Genl.

Dated: 26-11-2025

Copy forwarded for information & necessary action to: -

1. The Chairman, Department of Communication and Journalism, C.U.
2. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, 10% of Monthly Basic Pay of Mr. Rezaul Karim, Assistant Professor, Department of Communication and Journalism, C.U. to be drawn during the period of his Study Leave.
3. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
4. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
5. Master Copy.

Nizam

Chowdhury Amir Mohammed Musa
 26-11-2025
 (Chowdhury Amir Mohammed Musa)
 Deputy Comptroller of Exam's (Higher Studies)
 Registrar Office
 University of Chittagong.