



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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স্মাৰক Memo No: AS-1875/ 265 /Genl.

তাৰিখ / Date :

Date: 06-01-2026

Dr. Nasreen Akhter
Associate Professor
Department of Anthropology
University of Chittagong
Chattogram.

Sub:- Grant of Sabbatical Leave & Release Order.

Dear Madam,

With reference to your application dated 09-10-2025 & 29-12-2025 on the above mentioned subject, I am directed to inform you that, subject to the approval of the Syndicate, you have been granted Sabbatical Leave on full average pay for 03 (three) months on full pay for the period from 01-01-2026 to 31-03-2026 for conducting Research at University of Sussex, UK.

Further, I am directed to inform you that in pursuance of the authority delegated from the Office of the Hon'ble Prime Minister Government of the People's Republic of Bangladesh vide Memo.No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to UK for the purpose.

Further, I am directed to inform you that 10(ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Sabbatical Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount so deposited will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed Research in UK.

In this regard, I am directed to request you to return from abroad and resume your duties at this University along with a written report on your above Research.

Yours sincerely
 Sd/-
(Professor Dr. Mohammed Saiful Islam)
Registrar
(In-Charge)
 University of Chittagong.

Date: 06-01-2026

Memo No: AS-1875/

/Genl.

Copy forwarded for information & necessary action to: -

1. The Chairman, Department of Anthropology, C.U.
2. Director, Institutional Quality Assurance Cell (IQAC), C.U.
3. Director, Information & Communication Technology Cell (ICT Cell), C.U.(Requested to upload on the C.U. website)
4. The Inspector of Colleges (I/C), C.U.
5. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, 10 % of Monthly Basic Pay of Dr. Nasreen Akhter, Associate Professor, Department of Anthropology, C.U. to be drawn during the period of her Sabbatical Leave.
6. The Librarian, C.U.
7. The Chief Engineer, C.U.
8. The Deputy Registrar, Council Section, Registrar's Office, C.U.
9. The Controller of Examinations, C.U.
10. The Director, P&D, C.U.
11. The Chief Medical Officer, C.U.
12. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
13. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
14. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
15. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
16. The Deputy Registrar, VC Office, C.U.
17. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
18. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
19. Assistant Registrar, Higher Studies Section, C.U.
20. Master copy.

Chowdhury Amir Mohammed Musa
 (Chowdhury Amir Mohammed Musa)
 Deputy Controller of Examinations (Higher Studies)
 Registrar Office
 University of Chittagong.