



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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স্মাৰক / Ref. :

Memo. No.AS-3122/ ৩৫ /Genl.

তাৰিখ / Date :

Dated: 30-12-2025

Mr. Md. Akter Hossen
(Assistant Professor, Department of Sociology, CU. On SL)
C/O: William Scarborough
Associate Professor and Director of Graduate Studies
Department of Sociology
University of North Texas
USA.

Sub: - Extension of Study Leave.

Dear Sir,

With reference to your application dated 27-05-2025 on the above mentioned subject and in continuation of this Office Letter No: AS-3122/5701/Genl. dated 09-07-2024, I am directed to inform you that you have been granted extension of study leave on full average pay for 01 (one) year with effect from 11-08-2025 (2nd year) for completion of your study towards Ph.D Programme at The University of North Texas, USA.

Further, I am directed to inform you that 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount so deposited will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

In this regard, I would request you to apply along with the consents of the Surety Holders who signed in the Surety Bond at the time of your going on Study Leave 03(three) months before expiry of the above leave in case you need extension of your leave that will depend upon Satisfactory Progress Report from your Course Supervisor, Opinion of the Departmental (CU) Planning Committee OR to return from abroad and join your duties at this University within 10-08-2026.

Yours sincerely

M. Saiful Islam
30-12-2025
(Professor Dr. Mohammed Saiful Islam)
Registrar (In-Charge)
University of Chittagong.