



রেজিস্ট্রার

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম-৪৩৩১
 ফোন : পিএবিএক্স ০২৩৩৪৪৬০৭৬৫-৭৪
 : ০২৩৩৪৪৬০৭৭৯-৯১
 এক্সটেন-অফ. : ৪২০১
 ফ্যাক্স : ০২৩৩৪৪৬০৭৭৮
 ই-মেইল : registrar@cu.ac.bd
 মোবাইল ফোন :

Registrar

University of Chittagong, Chattogram-4331
 Phone : PABX 02334460765-74
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 Fax : 02334460778
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 Mobile Phone :

Memo. No.AS-2800/

/Genl.

Dated: 30-08-2026

Mr. Md. Matiul Hoque Masud

(Associate Professor, Department of International Relations, CU. On SL)

C/O: Susan Shepler, Ph.D

Associate Professor and PhD Program Director

School of International Service

American University

4400 Massachusetts Avenue, NW Washington, DC 20016-8071

USA.

Sub: - Grant of Study Leave & Extra Ordinary Leave without Pay.

Dear Sir,

With reference to your application dated 14-04-2026 on the above mentioned subject and in continuation of this Office Letter No: AS-2800/8001/Genl. dated 14-07-2025, I am directed to inform you that you have been granted extension of study leave on full average pay for 11 days effect from 13-08-2026 to 23-08-2026 (included 5th year) Extra Ordinary Leave without Pay for 11 months and 19 days with effect from 24-08-2026 to 12-08-2027 (included 6th year) for completion of your study towards Ph.D Program at the American University, USA.

Further, I am directed to inform you that, 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University

In this regard, I would request you to return from abroad and join your duties at this University along with a Course Leaving Certificate within 13-08-2027.

Yours sincerely

Sd/-

(Md. Iskander Siraj)

Deputy Registrar (Higher Studies)

Registrar Office

University of Chittagong.

Dated: 30-08-2026

Memo. No.AS-2800/ 9679 /Genl.

Copy forwarded for information and necessary action to:

1. Chairman, Department of International Relations, C.U.
2. Comptroller of Accounts, C.U. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, 10% of Monthly Basic Pay of Mr. Md. Matiul Hoque Masud, Associate Professor, Department of International Relations, C.U, to be during the period of his Study Leave.
3. Deputy Registrar, TCPF, Registrar's Office, C.U.
4. Deputy Registrar, General Leave Section, Registrar's Office, C.U.
5. Assistant Registrar, Higher Studies, Registrar's Office, C.U.
6. Director. ICT, C.U.
7. Master Copy.

(Md. Iskander Siraj)

Deputy Registrar (Higher Studies)

Registrar Office

University of Chittagong.