



রেজিস্ট্রার

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম-৪৩৩১
 ফোন : পিএবিএক্স ০২৩৩৪৪৬০৭৬৫-৭৪
 : ০২৩৩৪৪৬০৭৭৯-৯১
 এক্সটেন-অফ. : ৪২০১
 ফ্যাক্স : ০২৩৩৪৪৬০৭৭৮
 ই-মেইল : registrarcu66@cu.ac.bd
 মোবাইল ফোন :

Registrar

University of Chittagong, Chattogram-4331
 Phone : PABX 02334460765-74
 : 02334460779-91
 Extn-Off. : 4201
 Fax : 02334460778
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 Mobile Phone :

Memo. No. AS-2653/

/Genl.

Dated: 31-08-2026

Mr. Mohammad Shahjahan

(Assistant Professor, Department of Physics, CU. On SL)

Doctoral Student

C/O: Dr. Illani Bt Mohd Nawa

Lecturer & Supervisor

Department of Electrical & Electronics Engineering (EEE)

Universiti Teknologi Petronas (UTP)

32610 Seri Iskandar, Parak Darul Ridzuan

Malaysia.

Sub: - Grant of Study Leave & Extra Ordinary Leave without Pay.

Dear Sir,

With reference to your application dated 14-07-2026 regarding the above mentioned subject and in continuation of this Office Letter No: AS-2653/11656/Genl. dated 25-09-2025, I am directed to inform you that, you have been granted an extension of study leave on full average pay for 06 months 13 days effect from 07-10-2026 to 19-04-2027 (included 4th year) and extra ordinary leave without pay for 05 months 17 days with effect from 20-04-2027 to 06-10-2027 (included 5th year) for completion of your study towards PhD Program at Universiti Teknologi Petronas, Malaysia.

Further, I am directed to inform you that, 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

In this regard, I would request you to apply along with the consents of the Surety Holders who signed in the Surety Bond at the time of your going on Study Leave, 03(three) months before expiry of the above leave, in case you need extension of your leave that will depend upon Satisfactory Progress Report from your Course Supervisor, Opinion of the Departmental (CU) Planning Committee OR to return from abroad and join your duties at this University within 07-10-2027.

Yours sincerely

Sd/-

(Md. Iskander Siraj)

Deputy Registrar (Higher Studies)

Registrar Office

University of Chittagong.

Dated: 31-08-2026

Memo. No. AS-2653/

9839

/Genl.

Copy forwarded for information & necessary action to: -

1. Chairman, Department of Physics, C.U.
2. Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, 10% of Monthly Basic Pay of Mr. Mohammad Shahjahan, Assistant Professor, Department of Physics, C.U. to be drawn during the period of his Study Leave.
3. Deputy Registrar, General Leave Section, Registrar's Office, C.U.
4. Deputy Registrar, TCPF, Registrar's Office, C.U.
5. Assistant Registrar, Higher Studies, Registrar's Office, C.U.
- ✓ 6. Director, ICT, C.U.
5. Master Copy.

31/8/26

(Md. Iskander Siraj)

Deputy Registrar (Higher Studies)

Registrar Office

University of Chittagong.