



রেজিস্ট্রার অফিস
REGISTRAR OFFICE
UNIVERSITY OF CHITTAGONG
CHITTAGONG 4331, BANGLADESH



চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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Memo No: P-4333/10811

Dated: 29.09.2026

In pursuance of the order issued by the office of Hon'ble Prime minister Government of the people's Republic of Bangladesh vide memo No-03.069.025.06.00.003.2011-144(500) Dated-19.06.2011 delegating authority to the Vice- Chancellors of the Universities, Mrs Layal Begum, Female attendant, office of the Medical centre, University of Chittagong, Bangladesh has been permitted to proceed to **Saudi Arabia** for a period of 22 days from 03.10.2026 to 22.10.2026 to perform the Holy **Omra**. She has been granted earned leave for those days and allowed to stay there.

The University of Chittagong and the Govt. of the people's Republic of Bangladesh will have no financial responsibilities for this tour.

By Order

Sd/-

(Md. Hasan Meah)
Registrar (In-Charge)
University of Chittagong.

Memo No: P-4333/10811(7)Genl.

Dated: 29.09.2026

Copy forwarded for information & necessary action to:

1. Mrs Layal Begum , Female attendant , office of the Medical centre, University of Chittagong. her attention is drawn to this office circular No-G-83(11)/6912(150) dated: 22.09.2007.
2. The Secretary, President's Secretariat, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. The Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
5. The Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
6. **The Chief Medical officer, University of Chittagong.**
- ✓ 7. The Director, ICT Cell, CU He is requested to upload this letter in the CU Website.

Shahin
29.09.2026

(Shahin Akter)
Deputy Registrar (Admin)
University of Chittagong.
Cell: 01712051009